



INFANT JESUS SCHOOL Enrolment Policy

Originally Released: 2017
Updated: 2018

Infant Jesus School is a parish school and exists to further the mission of the Church. It is not a private school. In meeting the Mandate of the Bishops, Infant Jesus School we attempt to make Catholic education available to all Catholic children, in so far as possible. Preference is given therefore, to Catholics who witness the Catholic faith in their home and who participate regularly in the life of a worshipping community.

An application for enrolment form must be completed, as fully as possible, for every child enrolled. Provision for bookings for children to be enrolled in future years is available. However, before an application can be considered, the following conditions must be met:

- Parents/guardians are required to complete, in full, the enrolment form.
- Parents/guardians must provide Birth and Baptismal Certificates, Parish Priest reference and immunisation records
- Parents/guardians attend an interview with the Principal.

During the interview:

- The Catholic/religious focus and priority of the school is outlined.
- The learning/social and any special needs of the child/ren are discussed.
- Parents/guardians must be prepared to accept the conditions of enrolment fully in respect to each and every child.

Whilst an offer of a position is at the discretion of the Principal, the Principal takes into consideration the following:

- applicants whose parents have demonstrated a concern for the religious development of their child.
- applicants who, in the estimation of the Principal, are likely to benefit most from enrolment at the school.

Priority is given to applicants in the following order in accordance with Catholic Education Commission policy:

1. Catholic students from the Infant Jesus Parish with a Parish Priest reference.
2. Catholic students from outside the parish with a Parish Priest reference.
3. Other Catholic students
4. Siblings of non-Catholic children currently at the school
5. Non-Catholic students from other Christian denominations
6. Other non-Catholic students

The final result of the interview is at the discretion of the Principal who is responsible for implementing the school enrolment policy. No correspondence will be entered into concerning the reasons for decision regarding offers of places.

ENROLMENT PROCEDURE

Once a position has been offered, parents/guardians are required to complete and return the Confirmation of Enrolment Form to the Administration Officer with originals of the student's Birth Certificate, Baptism Certificate, Parish Priest reference, immunisation records, and any court order pertaining to the custody of the child (if applicable), together with the non-refundable application fee of \$50.00.

Acceptance of Enrolment

By accepting the enrolment at Infant Jesus School parents agree to the following:

- I/We understand and accept that the completion of this application/enrolment form does not guarantee an enrolment interview. Successful applicants will be determined in accordance with the school's enrolment criteria.
- I/We understand and accept that attendance at an interview does not guarantee an enrolment being made.
- I/We understand that enrolment of a student in one Catholic school does not guarantee the enrolment of that student in any other Catholic school.
- I/We have completed this application form fully and to the best of my/our knowledge. Furthermore, I/we acknowledge and accept that if it can be demonstrated that I/we have withheld information relevant to the application/enrolment process, especially in relation to this student's individual needs, medical conditions, health care requirements and/or Parenting Order, then the enrolment may be refused or terminated on this ground.
- I/We have read and fully understand and agree that enrolment in a Catholic school means that we and our child will participate fully in all required aspects of the educational program of the school including the Religious Education program of the school.
- I/we consent to our child taking part in school excursions and travelling by bus or any other vehicle authorised by the principal.
- I / we agree that the photos of our child may be taken and used for purposes authorised by the principal.
- I/we agree to abide by the Catholic Ethos of the school. Furthermore, we agree to support all policies and directions of the school and the Catholic Education Commission of Western Australia.
- I/we have read and fully understand and agree to the terms and conditions set out in the school fee collection policy.
- I/we agree to abide by the policies and directions of the school and the Catholic Education Commission of Western Australia as they are enacted from time to time.
- I/We agree to abide by the Infant Jesus School Code of Conduct.

Further information regarding your child's placement will be forwarded once this confirmation of enrolment has been received.